Christian Counseling Center of Bartlett, LLC
6385 Stage Road, Suite 1
Bartlett, TN 38134

Informed Consent Form

Welcome! The Christian Counseling Center provides counseling to individuals, couples, and families seeking to find solutions for a variety of issues. Therapists are: **Keith Fussell**, LMFT & LPC-MHSP, **Landon Self**, LPC-MHSP, **Leanne Braddock**, LMFT, **Jen Farmer**, LPC-MHSP, **Jeremy Schrimsher**, LPC-MHSP, **Flora Johnson**, MS receiving supervision from Landon Self, **Abby Ellis**, MS receiving supervision from Keith Fussell, **Natalie Coss**, MS receiving supervision from Ed Gray, **Adrianne Sehar**, MS receiving supervision from Keith Fussell, **Charli Sanders**, MS receiving supervision from Landon Self, and **Karissa Mojica**, MS receiving supervision from George Tsirgiotis. All counseling done at the Christian Counseling Center is essentially Christian in orientation. Nothing is ever done to discourage faith in God and in His word.

What you should know about counseling: Therapy can last from a few sessions to several sessions over a period of months. You and your therapist will determine goals and a projected counseling strategy and plan within the first session. Most people find therapy very helpful. However, depending on the nature of your difficulty, you might also experience uncomfortable emotions such as anger, fear, and frustration during the course of you counseling, While your counselor cannot remove these feelings from you, they will help you to work through them, or, if you wish, they will help you locate another therapist. You are free to discontinue therapy at any time. Most people remain in therapy until they feel they have learned better methods of thinking, feeling, and/or acting regarding their difficulties. Occasionally, therapists elect to discontinue therapy. This usually happens when they feel no substantial progress is being made or other factors are interfering with their ability to help you. If therapy ends prematurely, we will help you find qualified help elsewhere.

Confidentiality: Under normal circumstances everything you discuss with your therapist will be held in strict confidence. However, you should be aware that there are some situations in which your therapist may be required by law to report information to the proper authorities without your permission or knowledge. These situations include, but may not be limited to a client's indications of bodily harm to others, involvement in a felony, suicidal intentions, and a reasonable indication of child abuse or neglect, child sexual abuse, elder abuse, or spouse abuse. Anything mentioned to the counselor by one's child or spouse is not considered confidential from the other spouse and/or parent in marital or family counseling. Your therapist may also be required to disclose information in response to a subpoena issued by a court of law. Therapists in our practice may also be supervised to continually improve their counseling skills and your case may be discussed with a supervisor without your name or descriptive information given. All clinical supervision is conducted in a strictly professional manner. <u>If you are utilizing insurance benefits you are giving permission for your name, identifying information and diagnostic information to be presented to your insurance company</u>. Insurance companies and employee assistance programs can request access to clinical notes if you are utilizing your benefits. Insurance claims are usually submitted online with HIPPA compliant software.

Fees: Fees for counseling services are due at the time of your appointment and may be paid in cash, check or credit card. Your therapist will discuss fees and financial arrangements with you during the first session. We do accept some insurances. The center also has contracts with several local churches who assist with payment for a specified number of sessions. If accounts go unpaid then the center may utilize a collection agency to gather payment. There is a charge for medical records requests whether printed or electronic. There is a charge for any letters written by therapists for clients. The therapists at this center intend to provide therapy only and not provide testimony or evaluations for court. If a therapist is subpoenaed to court there is a charge to the client of $700 per day that therapist is at court and unable to see clients.

Contacting Us: Communication with us by e-mail or cellphone/text message is discouraged for confidential details. Those methods are not secure. The Christian Counseling Center does not have encrypted e-mail; Leanne Braddock does have an encrypted email account. Our phone line and voice mail is a landline and is secure (901-382-3888 - Bartlett & 731-736-2894 - Jackson). Therapists do not communicate with clients over social media such as Facebook.

Cancellation of appointments: When we schedule a time to meet with you, we reserve the full time to work just with you. When you fail to keep an appointment, you are not only depriving yourself of the benefit of therapy, but you also keep us from giving that appointment time to another person. **We request 24-hour notification** if you must cancel your appointment (A message may be left on the center voice mail).
A charge of $75 will be added to your account for late cancellations/missed appointments._____ (Please initial to show you have read and agree to this term.)
Insurance will not cover missed appointment fees. We consider it an honor to be invited into your lives and look forward to working with you!

I have read the above information on these two pages and I understand it.

_____
Client's signature (or Parent/Guardian, if under 16 years of age) Date

I reviewed the above with the client.

_____
Therapist's signature Date

The Christian Counseling Center of Bartlett, LLC is a Limited Liability Company with Keith Fussell, Landon Self and Leanne Braddock as members. The Christian Counseling Center of Bartlett, LLC contracts with independent counselors to provide counseling services. The independent counselors are not members, employees or agents for Christian Counseling Center of Bartlett, LLC. The independent counselors will bill for their services through Christian Counseling Center of Bartlett, LLC. The independent counselors do not act on behalf of or under the supervision of Christian Counseling Center of Bartlett, LLC.